

## IGI Aviation Services Private Limited

(A Registered Company)

Different Ground Department of IGI Airport such as Airlines, Ground Handling Companies, Hospitality, Retail Outlet, Food Court & Cargo.

Profile	Eligibility	Expected Salary	Age	No. of Seats
Customer Service Agent	10+2/Above from recognized Board	Rs.15,000-Rs.25,000	18-30	590

**Note** - Applicants are advised to go through all the eligibility criteria carefully and satisfied themselves about their suitability in terms of age limit, essential qualification, skills, etc. before applying.

### Schedule of events:

The schedule of events shall be as under :

Activity	Date
Last date of online registration	30 <sup>th</sup> December 2020 (Date Extended)
Download of Admit Card for examination	January 2021
Dates of Examination	January & February 2021 (Tentatively)
Date of Result	15 days after examination (Tentatively)

**Candidates are advised to regularly keep in touch with authorized IGI website [www.igiaviationdelhi.com](http://www.igiaviationdelhi.com) for details and updates.**

**Examination Center** – Delhi/Jaipur/Guwahati/Bhopal/Lucknow/Kochi/Kolkata/Dehradun/Patna/Ahemdabad/Chandigarh/Bangalore/Chennai/Hyderabad/ Bhubaneswar.

### Written Examination Details

#### Syllabus

- General Awareness (25 Marks)
- Aviation Knowledge (25 Marks)
- English Knowledge (25 Marks)
- Aptitude & Reasoning (25 Marks)

**\*The written examination contains 100 objective type multiple choice questions. Each question carry 1 mark.**

**\* The level of the exam will be of 12<sup>th</sup> standard/grade.**

**\* Exam paper will be bilingual (English & Hindi)**

#### Note -

- There will be no negative marking.
- Admit card can only be downloaded from the website [www.igiaviationdelhi.com](http://www.igiaviationdelhi.com).
- IGI reserves the right to allot the candidate to any center other than the one he/she has opted for. Candidates will be informed accordingly incase of any change in the date/center/venue of examination by e-mail and SMS.

#### How to Apply

- The online applications will be filled up by latest 30<sup>th</sup> December 2020 (Date extended). The access to the online application form will be closed on 30<sup>th</sup> December 2020 midnight.

- Candidate can only apply online directly on the company website [www.igiaviationdelhi.com](http://www.igiaviationdelhi.com).
- **Examination fee of Rs. 350 is applicable. Examination Fee once paid shall not be refunded under any circumstances.**
- Candidates are advised to submit only one application. Submission of multiple applications may result in cancellation of all the applications.
- Before submitting the online application, a candidate must ensure that they have provided correct information, particularly the e-mail ID, phone number etc. No changes can be made after submitting the application form.

### Selection Procedure

- A candidate has to appear for a written test first.
- Candidates who qualify in the written test will appear for the personal round of interview at the company registered office in Delhi. Date & timing for the interview will be mention in the call letter which will be uploaded in the website.
- Based on the combined performance of the written test and personal round of interview, a candidate would be shortlisted for final selection subject to successful completion of their character antecedent verification followed by medical test.

### General Conditions

- Before applying for the seat a candidate should ensure that he/she fulfills the required eligibility criteria mentioned in the advertisement. Furnishing any wrong or false information would lead to cancellation of the application.
- The above mentioned profiles not reserved for any category of physically handicapped (**HH, OH, VH**) persons. Hence, they NEED NOT apply.
- Successful completion of training is mandatory for confirmation of the post.
- The candidate age should be under or maximum 30 years of age till 30<sup>th</sup> December 2020.
- No TA/DA will be paid to the candidate for the written examination.
- No qualification certificates are required at the time of filling the application form. Also, do not send any hard copy of educational certificates at company registered office.
- The number of seats is provisional and liable to change.
- Certain amount of training fee is applicable post successful clearing of written test.
- IGI Aviation Services reserves full right to accept or cancel any application form and the whole process without any prior notification or reason therefore.
- CANVASSING IN ANY FORM WILL LEAD TO DISQUALIFICATION OF CANDIDATURE.



For 'IGI Aviation Services Private Limited'