



सत्यमेव जयते

Govt of West Bengal

Office of the District Magistrate, South 24 Parganas

Employment Notification No: SWD(S24P)/238

Date : 23/02/2018

Applications are invited from eligible candidates for selection to the following posts in the district of South 24 Parganas. Willing candidates are required to apply in online mode in s24pgs.gov.in. The last date for submission of the form is upto 5p.m of 11/03/2018(Sunday)

Name of post and eligibility

Name of the Post	Data Manager for Kanyshree Project of South 24 Parganas
Remuneration:	Rs. 11,000/- per month (Consolidated)
Posts : 6	For Kakdwip Subdivision : 1 (Must be resident of Kakdwip Subdivision) For Kakdwip Block : 1 (Must be resident of Kakdwip Block) For Diamond Harbour-II Block : 1 (Must be resident of Diamond Harbour-II Block) For Magrahat-II Block : 1 (Must be resident of Magrahat-II Block) For Baruipur Block : 1 (Must be resident of Baruipur Block) For Sagar Block : 1 (Must be resident of Sagar Block)
Service Type:	Purely on Contract
Period of Service:	3 Years on Contact
Age:	18-37 years as on 01.01.2018, age relaxable to SC, ST & BC candidates as per prevailing Act & Rules of Govt.
Residential Qualification:	<ul style="list-style-type: none">• Must be resident of the Sub- Division for which Sub- Division applying for.• Must be resident of the Block for which Block applying for.
Essential Qualification:	<ol style="list-style-type: none">1. Graduate in any discipline.2. Certificate in computer applications from reputed and recognized institute3. Typing speed 30 wpm.
Desirable qualification:	Minimum 1 Year working experience.

❖ No hard copy needs to be sent to the concerned office.

➤ Grounds of Rejection of Application Form:-

- ❖ Online application only shall be entertainment.
- ❖ Application shall be rejected if post applied for's location and resident location differs.
- ❖ Application other than online mode shall be rejected.
- ❖ Improper signature and photo of application form shall be rejected.
- ❖ More than one Application for a post are liable to rejection.

➤ **Generation of Admit Card:-**

- ❖ Date and venue of written examination shall be available from district's website at www.s24pgs.gov.in shortly. Admit card should be downloaded from website.



➤ **Mode of Examination:**

Written Examination: (80 marks) & Viva Voce Test [15+5]

- ❖ Candidates will be shortlisted for Viva-Voce test from the list prepared in descending order of the marks obtained by the candidates in written examination as fixed up by the DLC.
- ❖ The successful candidates in the written examination will be called for appearing in the Viva-Voce test in 1:5 ratio. Candidates in 1:10 ratio shall be called for typing test followed by Viva-Voce for short listed candidates in 1: 5 ratio against the total number of vacancies in a particular post.
- ❖ The Written Examination will be through MCQ method and there will be No negative marking.

➤ **General guidelines:-**

- ❖ If it is found during verification of testimonials at any stage that the candidate has required qualification as stated above at any date after the date of publication of this advertisement, his/her candidature shall be summarily rejected.
- ❖ Only shortlisted candidates will be asked to produce all relevant original certificates along with self attested photo copies for verification at the time of Computer Skill test and Viva-Voce, failing which their candidature shall be rejected without any further communication.
- ❖ Canvassing in any form will disqualify the candidate. Any attempt on the part of the candidate to enlist support for his/her application through persons, officials of Government, or agencies will disqualify him/her for appointment. Specific recommendations from persons interested in the candidates, or otherwise known to them will be disregarded and will render the candidates ineligible.
- ❖ The final merit list will be prepared on the basis of the total marks obtained in the written examination , Computer Skill Test and the Viva-Voce test.

Note:: (if any change takes place the eligibility criteria, syllabus for examination, vacancy position or any others issues directly related with this notification will be brought to the notice of candidates in manner as decided by the District Level Committee.)

By Order

Sd/-

Additional District Magistrate(General)

South 24 Parganas