

**GOVT OF INDIA, MINISTRY OF DEFENCE 388 COY ASC (SUP) TYPE 'C'**  
**RECRUITMENT NOTICE 01/2017**

**PUBLICATION OF ADVERTISEMENT FOR RECRUITMENT OF MALE INDIAN NATIONAL**  
**05 X CLEANER 01X CAMP GUARD & 01X VEHICLE MECHANIC IN 758 (I) TPT PL ASC (CIV GT)**  
**AND**  
**01X TIN SMITH IN 481 (I) Sup PI ASC**

**Note:** Please read instructions carefully before filling up of application form. Non completion of any one/or more instruction(s) will entail outright rejection of application.

S/ No	Designation	No of Post	Cate-gories	Pay Scale	Age limit	Educational Qualification	Period of probation
1.	Cleaner	Five	UR-03 SC-01 OBC-01	Pay band -1 5200-20200 + GP Rs. 1800. As per 7 <sup>th</sup> pay commission Rs. 18000/- pay matrix (Level-1)	UR- 18-25 Yrs SC- 18 to 30 OBC- 18 to 28 (Age as on Last dt of Receipt of Application)	(a) Matriculation or equivalent from a recognized board/Institute. (b) Should be conversant with duties of post/category (c) Should also possess knowledge/skills to attend to multiple work	Two years
2.	Camp Guard	one	SC	Pay band -1 5200-20200 + GP Rs. 1800. As per 7 <sup>th</sup> pay commission Rs. 18000/- pay matrix (Level-1)	18-30 Yrs (Age as on Last dt of Receipt of Application)	(a) Matriculation or equivalent from a recognized board/Institute. (b) Should be conversant with duties of post/ category (c) Should also possess knowledge/skills to attend to multiple work	Two years
3.	Vehicle Mechanic	one	UR	Rs. 19900/- as per Pay Matrix level 2 of 7 <sup>th</sup> (CPC)	18-25 Yrs (Age as on Last dt of Receipt of Application)	(a) Matriculation or equivalent from recognized board  (b) Should be ITI Diploma of Diesel Motor Mechanic & have one years experience of his trade.	Two years
4.	Tin Smith	one	UR	Pay band -1 5200-20200 + GP Rs. 1800. As per 7 <sup>th</sup> pay commission Rs. 18000/- pay matrix (Level-1)	18-25 Yrs (Age as on Last dt of Receipt of Application)	(a) Matriculation or equivalent from recognized board  (b) Should be ITI Diploma of Tin Smith. Proficiency in the trade.	Two years

**Abbreviations:** UR - unreserved, SC-Scheduled Caste, OBC- Other Backward Classes.

**General conditions/instructions**

1. The post is temporary but likely to be permanent under Ministry of Defence with probation period of two years.
2. Candidates after selection will be subject to "All India Service Liability Rules and Field Service Liability Rules".
3. Age relaxation five years is available for candidates who have originally been domiciled in the state of Jammu and Kashmir during the period from 01-01-1980 to 31-12-1989 or as per Government policy/orders as applicable. Photo copy of certificate to the effect issued either by district Magistrate concerned within whose jurisdiction the candidate is ordinarily residing or other authority designated in this behalf by the Government of Jammu & Kashmir be attached with application and original one to be produced at the time of documents verification.
4. No age relaxation is admissible to SC/OBC candidates applying against unreserved posts.
5. Name of the post alongwith categories (SC/OBC/UR) must be clearly written in **BLOCK CAPITAL** letters on the top of envelope.
6. Selected candidates will be appointed on receipt of verification of their Character and antecedents from Civil authorities as well as that of the education, caste certificates, from the concerned govt authorities and medical fitness.
7. Candidates will bring original certificates in support of age, qualification experience, caste etc on the date of test/Practical.
8. **Total No of posts/vacancies are tentative and can be changed. The recruitment process can be cancelled/suspended/terminated at any stage without assigning any reasons. The decision of appointing authority will be final and no appeal will be entertained.**
9. It may please be noted that if at any stage it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his candidature may be summarily rejected or his employment terminated.
10. Canvassing in any form shall disqualify the candidates. No enquiry or correspondence will be entertained this regard. The decision of appointing authority will be final.
11. Selection will be subject to the performance of candidates in the under mentioned tests :-

(a) **Test paper, Standers and Marking System** The Board of Officers(s) so detailed will conduct the test by Candidates appearing for following tests and mark the candidates as under :-

Ser No	Test	Timings/ Benchmark	Pass Marks	Max Marks/ Weightage
(i)	<b><u>Physical Endurance test</u></b> As per recommendation of Board of Officers.	As applicable	To qualify	None of these tests carry any marks towards selection, if those who do not qualify in these tests will not be allowed for further tests.
(ii)	Practical /Skill Test	-	To qualify	
(iii)	Written Tests	2 hours	40%	100/100%

12. Unit will not **(WILL NOT)** be responsible to pay for any damages in case of injury/death to/of any candidate during various tests/interview and thereafter.

13. **Written Test.** The written test will comprise of four parts as per the details mentioned below and the Question-Paper-cum/Answer Sheet of written test will be bilingual i.e in English and Hindi. However the question on the portion of English language will be in English only.

(a) **For Cleaner and Camp Guard**

Paper	Subject (All parts will be objective Multiple Choice Type)	No of Questions	Max Marks	Negative Marking	Duration
Part-I	General Intelligence & Reasoning	25	25	-	2 hrs
Part-II	Numerical Aptitude	25	25		
Part-III	General English	25	25		
Part-IV	General Awareness	25	25		
	Total	100	100		

(b) **For Vehicle Mechanic and Tin Smith**

Paper	Subject (All parts will be objective Multiple Choice Type)	No of Questions	Max Marks	Negative Marking	Duration
Part-I	Trade test	25	50	-	2 hrs
Part-II	General Intelligence & Reasoning, Numerical Aptitude, General English and General Awareness,	50	50		
	Total	75	100		

(c) Syllabus for Cleaner, Camp Guard, Vehicle Mechanic & Tin Smith commensurate to Standard of 10<sup>th</sup> Class or equivalent :-

(i) **General Intelligence & Reasoning.** It will include questions of both verbal and non verbal type. The test will include questions on similarities and differences, space visualization, problem solving, analysis judgment, decision making, visual memory, discriminating observation, relationship concepts, figure classification, arithmetical number series, non verbal series etc. The test will also include question designed to test the candidate's abilities to deal with abstract ideas and symbols and their relationship, arithmetical computation and other analytical functions.

(ii) **Numerical Aptitude.** This paper will include questions on problems relating to Number Systems. Computation of whole numbers, decimals fractions and relationship between numbers, fundamental arithmetical operations, percentages. Ration and proportion, Averages, Interest, Profit and loss, discount, use of tables and Graphs, menstruation, time and distance, ration and time and work etc.

(iii) **General English.** Candidates understanding of the English Language, its vocabulary, grammar, sentence structure, synonyms, antonyms and its correct usage, etc his writing ability would also be tested.

(iv) **General Awareness.** Questions will be designed to test the ability of the candidate's general awareness of the environment around him and its application to society. Questions will also be designed to test knowledge of current events and of such matters of everyday observation and experience in their scientific aspects as may be expected of an educated person. The test will also include questions relating to India and its neighboring countries especially pertaining to Sports, History, Culture, Geography, Economic scene, General Polity including Indian Constitution, and Scientific Research etc. These questions will be such that they do not require a special study on any discipline.

14. Applicants will send their applications on a plain paper only by **Ordinary or Registered Post** only addressed to **Officer Commanding 388 Company Army Service Corps (Supply) Type 'C', PIN – 905388, C/o 56 APO** (As per format attached) so as to reach within 21 days from publication in news papers. Application received after 21 days from publication of advertisement will be rejected.
15. **Two** self addressed envelopes of size 12 cms x 27 cms duly affixed with Rs. 25/- postage stamp on each be sent with the application.
16. No application will be accepted in person by hand or through any representative.
17. This department will not be responsible for any delay by postal department/courier service.
18. Please note that the following will invite rejection of applications and no representation will be entertained at a later stage:-
  - (a) Incomplete application and admit card with any column of application and admit card blank.
  - (b) Overwriting/cutting/incorrect information.
  - (c) Non pasting of appropriate size/unattested photographs on application and admit card.
  - (d) Unattested photos, copies of educational certificate, mark sheet, caste certificate as applicable for central Govt jobs and other certificates as applicable by Gazetted Officer.
  - (e) Non attachment of copy of Aadhar Card duly attested by Gazetted Officer
  - (f) Non attachment of self addressed envelope duly affixed with stamp Rs 25/-.
  - (g) Use of unauthorized means of approaching the unit.
19. All candidates are advised, in their own interest to check all documents mandated as per this advertisement for completeness and correctness.
20. Screenings of application to shortlist candidates for physical, written, practical test will be undertaken only on the basis of overall marks obtained in the Matric Exam and cut off percentage decided by BOO based on number of application received. Merely meeting of criterion will not make a candidate eligible for the subsequent screening.
21. Call letter for test will be issued to eligible candidates only on the address given in the admit card. No intimation of rejection of application will be given.
22. TA/DA will not be admissible for Test.
23. The terms and conditions given in the advertisement are subject to change and therefore be treated as guidelines only.
24. The screening process will take 1 -2 days. The candidates will make arrangement for own stay during the duration of screening. Any other terms and conditions applicable for Central Government Defence Employees which may be required by candidates will be clarified at the time of test.
25. All candidates will appear for the screening at their own expenses without any liability to the government.
26. Any dispute with regards to the recruitment will be subject to jurisdiction of Punjab Civil Court.

**Note:** Where written test is proposed to be conducted, all candidates fulfilling the requisite minimum educational qualifications, age, etc, may be called for the written test, however, if the number of such candidates is too large, considering the number of posts to be filled up, further screening may be done to limit the number of candidates.

**APPLICATION FOR RECRUITMENT OF CLEANER, CAMP GUARD & VEHICLE MECHANIC  
IN 758 (I) TPT PL ASC (CIV GT) AND TIN SMITH IN 481 (I) SUP PL ASC**

1. Post applied for : **CLEANER(UR/SC/OBC)/ CAMP GUARD (SC)/**

**VEHICLE MECHANIC (UR)/TIN SMITH (UR)**

(Please tick the post applied for)

2. Name of the candidate: \_\_\_\_\_  
(In block capital letters)

3. Father's Name : \_\_\_\_\_

4. Date of birth

Day		Month		Year			

Paste  
Photograph  
duly attested  
by Gazetted  
Officer

(Attach copy of birth certificate/proof of date of birth duly attested)

5. Age as on last date prescribed for receipt of application  
Year ..... Months ..... Days .....

6. Address for correspondence:

House No \_\_\_\_\_ Mohalla/Street \_\_\_\_\_

Vill \_\_\_\_\_ Post Office \_\_\_\_\_

Tehsil \_\_\_\_\_ Dist \_\_\_\_\_

State \_\_\_\_\_ Pin Code \_\_\_\_\_

7. Permanent Address:

House No \_\_\_\_\_ Mohalla/Street \_\_\_\_\_

Vill \_\_\_\_\_ Post Office \_\_\_\_\_

Tehsil \_\_\_\_\_ Dist \_\_\_\_\_

State \_\_\_\_\_ Pin Code \_\_\_\_\_

8. Education qualification:  
(Attach education certificate duly attested)

S/No	Qualification	Name of School	Name of Board	Percentage of Marks obtained

9. Category for which applied (attach copy of caste certificate duly attested)

(a)

SC	OBC	UR

(Please tick to choose)

10. Aadhar Card No \_\_\_\_\_ (Mandatory).
11. Whether registered with any Employment Exchange : Yes/No  
If yes, mention Registration No, and Name of Employment Exchange,
12. Domicile (Attach copy duly attested).

**DECLARATION**

13. I hereby certify that above particulars mentioned in the application are true and correct to the best of my knowledge and belief. I understand that in the event of my information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirements of the advertisement, my candidature/appointment is liable to be cancelled/terminated. I am willing to serve anywhere. I agree that department has the right to transfer me to anywhere in India.

Date :

(Signature of Candidate)

**FOR OFFICE RECORD ONLY**

1. Application Received on \_\_\_\_\_ :
2. Application Accepted/Rejected \_\_\_\_\_ :
3. Reason for rejection : Underage  
Overage  
Document incomplete  
Photo or documents not attested  
Any other reason to be specified  
:.....
4. Index No : \_\_\_\_\_ date for test/Practical \_\_\_\_\_

**ACKNOWLEDGEMENT/ADMIT CARD**

**Post :CLEANER (UR/SC/OBC)/CAMP GUARD(SC)/VEHICLE MECHANIC (UR)/**

**TIN SMITH(UR)**

**(Ser No 1 to 4 to be filled by the candidate)**

Paste Photograph duly attested by Gazetted Officer
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1. Name : \_\_\_\_\_
2. Father's Name : \_\_\_\_\_
3. Address for communication: House No \_\_\_\_\_  
Mohalla/Street \_\_\_\_\_ Vill \_\_\_\_\_  
Post Office \_\_\_\_\_ Tehsil \_\_\_\_\_  
Dist \_\_\_\_\_ State \_\_\_\_\_  
Pin Code \_\_\_\_\_
4. Signature of candidate : \_\_\_\_\_

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**(For official use only)**

5. Index No.
6. Accepted/Rejected
7. Reason for rejection. Underage, Overage, Document incomplete, Photo or documents not attested, Any other reason to be specified
8. Date of test ..... time .....
9. Venue of test :-  
388 Coy ASC (Sup) Type `C`  
Nangal Bhur, Distt- Pathankot  
Near Army Public School, Nangal Bhur  
Nearest Railway Station : Pathankot (PB)
10. Entry will not be allowed without this admit card.
11. All candidates to be suitably equipped with pen/pencil/eraser and clip board for written exam.

**NOTE : All documents in original regarding education, birth, caste, residential proof, experience certificate etc will have to be produced at the time of test/ Practical, failing which the candidature will be cancelled.**

(Round Stamp)

(Issuing Officer)

**DAVP/10602/11/0044/1718**