



सत्यमेव जयते

WELLINGTON CANTONMENT BOARD

Ministry of Defence, Government of India

Wellington, Tamil Nadu - 643 231

Tel: 0423 – 2230213, Fax: 0423-2234431

E-mail:ceowellington@gmail.com, Web:www.cbwellington.in

No. Appointments/ X /Accts

08-January, 2019

Applications are invited only through **ONLINE MODE** upto **08-Feb-2019 5.00 PM** for Direct Recruitment to the following posts in Cantonment Board Wellington.

Name of the Post	No. of vacancies and reservation	Pay Band and Grade Pay	Essential Educational Qualification	Desirable Qualification
Safaiwala	06 (SC)	Rs.15,700 – 50,000/-	VIIIth Std Pass / Fail, must be literate in local language. Should be able to do all cleaning related works.	Should possess sound mental and physical health
Mazdoor	01 (GEN)	Rs.19,500 – 62,000/-	ITI trade certificate in Wireman / Fitter / Carpenter/ Plumber / Electrician / Mason course from a recognized Government Institution	Possessing at least 3 years work experience
Male Nursing Assistant	01 (GEN)	Rs.15,700 – 50,000/-	Xth std pass with minimum 2 years experience in any reputed hospital in the corresponding field.	-
Secondary Grade Teacher	01 (GEN)	Rs.20,600 – 65,500/-	1. HSC Passed, 2. Should have completed Secondary Grade Teacher Training or B.Ed	Bachelor's degree in Mathematics and B.Ed degree. Passed in TET. Minimum 2 years teaching experience

Abbreviation:- SC –Scheduled Caste, GEN- General Category

2. EXAMINATION FEE:

The Examination fee should be paid at the time of submitting the online application for this recruitment if they are not eligible for the concession noted below

Category	Concession	Condition
(i) Scheduled Castes / Scheduled Tribes	Full Exemption	Should submit the community certificate
(ii) Differently Abled Persons, Destitute Widow of all communities	Full Exemption	(i) For Disabled persons, the disability should be not less than 40%. (ii) For DWs, the DW certificate should have been obtained from the RDO / Sub Collector/ Assistant Collector
(iii) Transgender	Full Exemption	Should submit the required certificates from District medical Board

Note:

Failure to pay the prescribed fee along with the application on time will be liable for rejection of application.

3. IMPORTANT DATES

Date of Notification	08-01-2019
Last date for submission of applications	08-02-2019 5.00 PM
Date of Examination	The date of examination will be intimated to the eligible candidates along with the Hall ticket.

4. AGE RELAXATIONS

AGE(as on 08-02-2019):

Category of Applicants	Minimum Age (as on 08-02-2019)	Maximum Age (as on 08-02-2019)
SCs	18 Years	30 Years
Others / GEN	18 Years	25 Years
Differently-abled	18 Years	40 Years(for SC) 35 Years (for Others / GEN)
Departmental Candidates	18 Years	Age relaxation as per rules

Note: Minimum and Maximum age denotes only the completed age

5. GENERAL INFORMATION

- a) The number of vacancies advertised is only approximate and is liable for modification including reduction with reference to vacancy position at any time before finalization of selection.
- b) No conveyance, TA/DA or any other allowance will be paid for appearing for the Written test/ Skill test
- c) Candidates already serving in any recognized institution, autonomous body or Central/State Government undertaking should apply through proper channel.
- d) The above post is on permanent basis and probation period will be as per rules. The CEO reserves the right to accept/reject any or all the applications without assigning any reasons thereof.
- e) If the applicant wishes to apply for more than one post, **separate application for each post should be made through online.**
- f) **Applications and fee payment received through offline mode will be summarily rejected and the candidates are advised to apply only through online.**

6. MODE OF PAYMENT OF EXAMINATION FEE:-

- a) Examination fee Rs.100/- (Rupees One hundred only) is payable only through online mode using Net Banking/credit card/Debit card.
- b) Applicants should also pay the service charges applicable to the State Bank of India
- c) Applicants can avail exemption from paying examination fees as per eligibility criteria.
- d) Offline mode of payment in the form of Demand Draft / Postal Order etc. will not be accepted and the applications forwarded with such modes of payment will be summarily rejected.
- (For further details regarding the Examination fee concessions refer para 2 of 'Instructions to Applicants').

7. PROCESS OF SELECTION:-

Sl.N o	Name of the Post	Skill Test	Written Test
1	Safaiwala	Yes	No
2	Mazdoor	Yes	Yes
3	Male Nursing Assistant	Yes	Yes

4	Secondary Grade Teacher	No	Yes
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* The skill test is only qualifying in nature except for the post of safaiwala. The marks obtained in the skill test by the applicants who are declared qualified for admission to the written examination will not be counted for determining their final order of merit. For safaiwala, only skill test will be taken into consideration for final order of merit and there will be no written test. There will be no interview for any of the above mentioned posts.

8. SYLLABUS FOR WRITTEN /SKILL TEST

Sl.No	Name of the Post	Skill Test	Written Test
1	Safaiwala	Cleaning of toilets (no manual scavenging), Clearing of bushes, Segregation of garbage, Cleaning of drainage etc.	-
2	Mazdoor	Profession related skill test	Duration-1 Hr (50 Marks) Profession related subjects and basic General Knowledge/current events.
3	Male Nursing Assistant	Profession related skill test	Duration-1 Hr (50 Marks) Profession related subjects and basic General Knowledge/current events.
4	Secondary Grade Teacher	-	Duration-3 Hrs (150 Marks) Child Development and Pedagogy (relevant to age group 6-11)- Language I (Tamil)- Language II (English)- Mathematics- Environmental Studies- Education in Indian Society-Educational psychology, and Human Development- Physical & Health Education and Yoga, Child Education (of the level of Dip. in Education)

Note The questions for written test will be set only in English and the questions will be of Objective type. There are no Negative marks for wrong answers.

9. NO OBJECTION CERTIFICATE AND INFORMATION TO THE EMPLOYER:

No Objection Certificate obtained from appropriate authority shall be produced at the time of Certificate Verification. Failure to produce the same at the time of Certificate Verification, will lead to the rejection of candidature.

10. HOW TO APPLY:

- 1) Applicants should apply only through **ONLINE MODE** in the Cantonment Board website www.cbwellington.in. Candidates need to create login in website. (Refer guidelines available in website for details).
- 2) The applicant should have scanned image of their photograph and signature to upload the photo and signature.
- 3) Select the name of the post or service for which the applicant wishes to apply.
- 4) Applicants are required to upload their photograph and signature as per the specifications given in the Guidelines for Scanning and Uploading of Photograph and Signature.
- 5) All the particulars mentioned in the online application including name of the Applicant, Post applied Educational Qualifications Communal Category, Date of Birth, Address, Email ID etc. will be considered as final and no modifications will be allowed after the last date specified for applying online. Since certain fields are fixed and cannot be edited, applicants are requested to fill in the online application form with the utmost care and caution as no correspondence regarding change of details will be entertained.
- 6) The applicant should complete the 4 steps/stages in the online application. The applicant who have not completed the 4 steps in online mode and fails to submit the application will not be considered.
- 7) After submitting the application, applicants can print / save their application in PDF format.
- 8) On entering registration number and Date of Birth, applicants can download their application and print, if required.
- 9) Need not send the printout of the online application or any other supporting documents to the Cantonment Board Wellington. The certificate verification will be done only for the selected and waitlisted candidates.

OTHER IMPORTANT INSTRUCTIONS:-

a. Applicants **should ensure their eligibility for examination:** The Applicants applying for the examination should go through all instructions carefully and ensure that they fulfill all eligibility conditions for admission to examination. **Their admission to all stages of the examination will be purely provisional subject to satisfying the eligibility conditions.**

b. The Hall Tickets for eligible applicants will be made available in the Cantonment Board Website www.cbwellington.in for downloading the same by applicants. No Hall Tickets will be sent by post. A SMS will be sent to the mobile number registered in the online application. The applicants must comply with each and every instruction given in the Hall Ticket.

c. Grievance Redressal Cell for guidance of applicants: - In case of any guidance /information / clarification of their applications, candidature, etc., applicants can contact Cantonment Board Wellington Office in person or over Telephone No.0423-2230213 on all working days between 10.00 a.m. and 05.30 p.m.

d. Mobile Phones and other Articles Banned:

i. Applicants are not allowed to bring Cellular Phone, Watches and Ring with Inbuilt Memory Notes and etc., or any other Electronic device and Non Electronic devices such as P&G Design Data Book, Books, Notes, Hand Bags and Recording Device either as separate piece or part of something used by the applicant such as Watch or Ring etc., to the examination hall / room on the date of examination.

ii. If they are found to be in possession of any such thing or instrument they will not be allowed to write the examination further, besides invalidation of answer paper and / or debarment. If it is considered necessary they will be subjected to thorough physical search including frisking on the spot.

iii. Do not bring into the Examination Hall any article such as books, notes, loose sheets, electronic or any other type of calculators, mathematical and drawing instruments, Log Tables, stencils of maps, slide rules, Text Books, rough sheets etc., except the permitted writing material (i.e. pen).

iv. Applicants are advised in their own interest not to bring any of the banned items including Mobile Phones to the venue of the examination, as arrangements for safekeeping cannot be assured.

e. Applicants are not required to submit along with their application any certificates in support of

their claims regarding age, educational qualifications, physical qualification, community certificates and certificates regarding their physical disability etc., which should be submitted when called for by the Wellington Cantonment Board. The candidates applying for the examination should ensure that they fulfill all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Board viz. Written Examination and Skill Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification at any time before or after Written / Skill Examination, it is found that they do not fulfill any of the eligibility conditions, their candidature for the recruitment will be cancelled by the Board.

f. If any of their claims is found to be incorrect, it will lead to rejection / debarment.

g. **Unfair means strictly prohibited:** No applicant shall copy from the papers of any other applicant or permit his papers to be copied or give or attempt to give or obtain or attempt to obtain irregular assistance of any description.

h. **Conduct in Examination Hall:** No applicant should misbehave in any manner or create a disorderly scene in the Examination Hall or harass the staff employed by the Board for the conduct of the examination. Any such misconduct will be severely viewed and penalized.

i. For violation of “Instructions to Applicants” in any manner, suitable penalty will be imposed as per the ‘Instructions to Applicants’ or as deemed fit by the Board.

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Chief Executive Officer
Cantonment Board, Wellington
(HARISH VARMAA.P)