Data Entry Operator at Bharatpur- I Development Block, Murshidabad
http://www.murshidabad.gov.in/GetPDFFile.aspx?id=3817

Govt. of West Bengal
Office of the Block Development Officer
Bharatpur-1 Development Block
Bharatpur, Murshidabad.
Office of the Block Development Officer West Bengal
Ph No.: 03484225056, 9434770047 *email ID: bdobharatpur1block@gmail.com*

No :- 428/CMDMP/Bh-I Block *Date :-* 26/02/2018

NOTICE

In pursuance of Memorandum No. 303(21)-ES(CMDP)/ESST-05/2013[PT] Dated 19.05.2014 issued by the Project Director, CMDP, School Education Department and Memo No. 721/MDM/Msd/F-13(V-XI) Dated 05.12.2016 & Memo No. 11/MDM/MSD/F-13(V-II)/En Dated 08.01.2018 issued by the District Magistrate Murshidabad (M.D.M. SEC).

Application is invited against vacancy of one contractual post of **Data Entry Operator** under C.M.D.M.P. at the office of the Block Development Officer, Bharatpur-I Development Block, Murshidabad for proper up-keeping of Data on various components related to C.M.D.M.P. of this Block. Contract shall be for a period of one year.

Desired qualification : Graduate in any branch with Certificate in Computer application.

Submission of application : Application should be submitted in prescribe format (as enclosed here with) in an envelope, addressed to the Block Dev. Officer & Chairman Selection Committee of Bharatpur-I Dev. Block at Bharatpur, P.O. & P.S. Bharatpur, Dist- Murshidabad. With superscript "application for the post of Data Entry Operator (C.M.D.M.P), Bharatpur-I Dev. Block" and one self addressed envelope on which affixed with postal stamp of Rs.5.00 and one extra stamp size photograph with self attested copies of proof of qualification, age & voter id etc. to be dropped in the box at the office chamber of the Block Development Officer, Bharatpur-I Dev. Block, on workings days (10:00am to 05:00pm).

Last date of submission of application – **21st March 2018.**

Age limit : 40 years (with relaxation as per govt. rule) as on 01.01.2018.

Selection : Written test will be held of 40 marks {English(10), Mathematics(10), General Awareness (10), Computer(10)}. Only top twenty candidates qualifying in the written test will be called for practical computer proficiency test of 50 marks and interview of 10 marks.

Date of written exam – **08th April 2018.**

Pay : As per guidelines of School Education Dept. (CMDMP), Professional fee @ 11000.00 per month with deduction of P. Tax, I. Tax as applicable.

The appointment will be purely temporary in nature.

Block Developement Officer
&
Chairman of the Selection Committe,
Bharatpur-I Dev. Block, Murshidabad

P.T.O.

Memo No. 428/1(20)/En/CMDMP/Bh-I Block Date : 26/02/2018

Copy for information to :

1. The Project Director, CMDMP, school Education Dept. APC Bhavan, Kolkata-91.
2. The District Magistrate, Murshidabad.
3. The O/C District MDM Section, Berhampore, Murshidabad.
4. Sub-Divisional Officer, Kandi, Murshidabad.
5. The D.I.O. NIC, Murshidabad with a request to publish the notice in District website.
6. The D.I.C.O. Murshidabad with a request to publish the notice in Daily News Paper namely Pratidin at Murshidabad page.
7. The Block Development Officer, Kandi/Barwan/Khargram/Bharatpur-II Dev. Block
8. The Additional District Inspector of Schools (SE), Kandi Sub-Division, P.O- Kandi, Dist-Murshidabad.
9. The B.M.O.H, Bharatpur BPHC.
10. The A.I. / S.I. Bharatpur Circle-I
11. The Savapati Bharatpur-I Panchayat Samity

12 to 19 The Prodhan all Gram Panchayat under Bharatpur-I Dev. Block

20. Office Notice Board.

Block Developement Officer
&
Chairman of the Selection Committe,
Bharatpur-I Dev. Block, Murshidabad

Application for the post of Data Entry Operator under Cook Mid Day Meal Programme of Bharatpur-I Dev. Block, Murshidabad

Recent Colour Photograph with signature of applicant upon it

To
The Block Development Officer,
&
Chairman of the selection committee, Bharatpur-I Dev. Block, Murshidabad.

Sir,

I apply for the post of contractual Data Entry Operator of Cook Mid Day Meal Programme of your esteemed office at Bharatpur, Murshidabad. I have furnished below the details as sought for vide your no. _____ dt, _____.

Name of the applicant :

Date of Birth :

Age as on 01st January, 2018 :

Phone No. : E-mail id :

Address (for correspondence) :

Permanent Address :

Qualification :

Academic			
Exam	Board/University	Year	Division/Percentage obtained
Technical			
Certificate/Dip./Level	Institute/Centre	Year	Division/Percentage obtained

Genl./SC/ST/OBC :

Name of Father/Mother/Husband :

Experience (if any) :

Signature of the applicant

Last date for submission of application : **21st March, 2018**

Application should be submitted in an envelope, addressd to the Block Development officer & Chairman of the selection committee, Bharatpur-I Dev. Block, Murshidabad with superscript "Application for the post of Data Entry Operator under Cook Mid Day Meal Programme" and dropped in the box at the office chamber of the Block Development officer Bharatpur-I Dev. Block on working days (10:30am to 05:00pm). **One self addressed envelope on which affixed with postal stamp of Rs. 5.00 and one extra stamp size photograph should be submitted with the application. Self attested copies of last qualification (as desired) and age proof, voter id etc. must also be submitted alongwith.**