INTELLIGENCE BUREAU

(Ministry of Home Affairs)

Government of India

Assistant Central Intelligence Officer Grade-II/Executive Exam 2017

Online applications are invited from Indian Nationals for direct recruitment to the post of Assistant Central Intelligence Officer (Grade-II/Executive) i.e. ACIO-II (Exe) in IB (Ministry of Home Affairs), Government of India.

Applicants are advised to go through all parameters under different paras and sub-paras mentioned below and satisfy themselves about their suitability in terms of age limit, essential qualifications, etc for the post before applying. Candidates fulfilling eligibility criteria as mentioned below may apply ONLINE through website www.mha.nic.in only.

1. DESCRIPTION OF POST

Name of the post	ACIO-II/Exe				
Classification	General Central Service, Group 'C' (Non-gazetted, Non-Ministerial)				
Number of vacancies	UR	OBC	SC	ST	Total
	951	184	109	56	1300
Ex Servicemen	*95*	*19*	*11*	*5*	*130*
Pay scale	Rs. 9300-34800 plus Grade Pay Rs. 4200 (PB-2) Plus admissible Central Govt allowances. [Under revision as per the recommendations of 7th C.P.C.]				
Qualifications					
Essential	Graduation or equivalent from a recognized University.				
Desirable	Knowledge of computers.				
Age limit	**18-27 years** ➢ Upper age limit is relaxable by 5 years for SC/ST and by 3 years for OBC candidates. ➢ Upper age limit is relaxable for departmental candidates' upto 40 years of age who have rendered 3 years of regular and continuous service. ➢ The age limit is relaxable up to age of 35 years for general candidates and up to 40 years for SC/ST in case of widows, divorced women and women judicially separated from their husbands and not remarried. ➢ The age limit is relaxable for ex-servicemen as well as for candidates who were domiciled in J&K from 1.1.1980 to 31.12.1989 as well as the children and dependents of victims of communal riots of 2002 in Gujarat as per the Govt instructions in this regard issued from time to time.				

NOTE:

(ii) (i) The above mentioned posts are not reserved for any category of physically handicapped (HH, OH, VH) persons. Hence, they NEED NOT apply.

(iii) The number of vacancies is provisional and liable to change.

(iv) The appointment to the post will be temporary.

(v) However, appointment in permanent capacity will depend on various factors governing permanent appointment in such posts in force at that time.

(vi) Successful completion of training is mandatory for confirmation to the post of ACIO-II/Exe. .

(v) The eligibility of the candidates in terms of age, educational qualification, caste/category etc. will be determined on the closing date. The candidate must be Graduate or equivalent from a recognized university on or before the closing date, i.e., the final result must be out on or before the closing date, i.e. **2.9.2017** (**till 2359 hours)** and he/she must have been declared successful in it.

2. **SERVICE LIABILITY**: The post involves All India Service liability. **Therefore, the candidates willing to serve anywhere in India only need to apply.**

3. **SCHEME OF EXAMINATION**:

Tier/Mode of examination	Description of examination	Total Marks	Time (minutes)
Written Exam			
Tier-I	Objective type MCQs, divided into 4 parts containing 25 questions of 1 marks each on: a) General Awareness b) Quantitative aptitude c) Logical/analytical ability d) English language.	100	60
Tier-II	Descriptive type: a) Essay on one of the given topics (30 marks), & b) English comprehension & précis writing (20 marks).	50	60

Interview: 100 marks

4. **CENTRE OF EXAMINATION**: The candidate has to opt for one of the centre from 33 centres given below for the Tier-I exam:

Sl.No.	Centre	Sl. No.	Centre
1	AGARTALA	18	KOHIMA
2	AHMEDABAD	19	KOLKATA
3	AIZAWL	20	LEH
4	AMRITSAR	21	LUCKNOW
5	BANGALORE	22	MEERUT
6	BHOPAL	23	MUMBAI
7	BHUBANESWAR	24	NAGPUR
8	CHANDIGARH	25	PATNA
9	CHENNAI	26	RAIPUR
10	DEHRADUN	27	RANCHI
11	DELHI	28	SHILLONG
12	GUWAHATI	29	SHIMLA
13	HYDERABAD	30	SILIGURI
14	IMPHAL	31	TRIVANDRUM
15	ITANAGAR	32	VARANASI
16	JAIPUR	33	VIJAYAWADA
17	JAMMU		

NOTE 1: While filling in the online application form, the applicant should carefully decide about his/her choice of examination centre.

NOTE 2: Examination centre, once opted, will **NOT** be changed under any circumstances. Candidates could be accommodated at nearby centres in case of over subscription at a particular centre. However, efforts will be made to accommodate them in nearby centres.

NOTE 3: Applications received from a candidate for more than one Examination Centre would be rejected.

5. SELECTION OF CANDIDATES:

a) The candidate has to appear in Tier-I at one of the test centres mentioned above.

b) There will be negative marking of ¼ mark for each wrong answer in Tier-I.

c) No marks would be awarded for an un-attempted question.

d) Only those candidates would be called for Tier-II exam who come up to a certain standard in Tier-I. For Tier-II examination, there will be a minimum cut off marks of 33%.

e) The date, time and centre of Tier-II would be intimated to the successful candidates through the application portal as well as E-mail ID provided at the time of online registration.

f) On the basis of their combined performance in Tier-I and Tier-II, the candidates would be short listed for the interview.

g) The date, time and centre of interview would be intimated to the successful candidates through the application portal as well as E-mail ID provided at the time of online registration.

h) Tier-II exam and interviews would be conducted at a centre by clubbing the candidates of nearby centres.

i) Based on the combined performance in Tier-I, Tier-II and interview, the candidates would be short listed for final selection subject to successful completion of their Character and Antecedent verification followed by medical examination.

6. **HOW TO APPLY**:

a) Applications should be submitted online through MHA's website www.mha.nic.in. Applications will NOT be accepted through any other mode.

b) The application portal will be operational from 12.8.17 to 02.9.17 till 2359 hours. Registration done prior to 12.8.17 and after 02.9.17 will not be accepted.

c) Wrong information in any column may lead to the application getting rejected altogether.

d) The online application is divided into two parts. Part-I relates to the personal, academic and other particulars of the candidate and Part-II relates to the payment of exam fee, wherever applicable.

e) The candidates are required to upload their photograph and signature at the time of online registration (in a single file, the size of which should not be more than 50 KB). Instructions for uploading the single file containing photograph and signature are available on the online application portal.

f) Candidates may ensure that the signature uploaded by them are visible since they (candidates) would be required to append signature on admit cards and attendance sheets during subsequent stages of examination and any variation in signature could render them unfit for the examination.

g) Candidates are advised to submit only one application. Submission of multiple applications may result in cancellation of applications altogether.

h) Before submitting the online application, the candidates must preview the application to ensure that they have provided correct information, particularly the email id and uploaded correct

photograph and signature. It must also be ensured that the photograph and signature are visible and not hazy/blurred, otherwise the photograph and signature should be uploaded again or the page should be reloaded or refreshed. The online application should be submitted only after ensuring that the information/photograph/signature is correct.

i) The candidates are required to take the print out of the Registration Slip and note down their registration number and Roll Number (as and when allotted) separately for future reference.

j) Candidates are required to possess an e-mail ID valid for 06 (Six) months which is to be entered in the application form at the time of online registration.

k) The registration number, admit card/call letter for Tier-I exam, Tier-II exam and interview and other information related to the recruitment would be sent to the said email ID provided by the candidates.

l) Candidates are advised to ensure that e-mail addresses ending with @nic.in are directed to their inbox and not to spam folder or any other folder. They may also check the spam folder for mails sent from the helpdesk e-mail i.e. helpdesk.bharti@nic.in from time to time.

m) The candidates should possess a facility to take printout of the Challan Form, if required and Registration Slip.

n) The candidate must also furnish one mobile number for receiving SMS alerts related to the exam.

o) This office will not be responsible for bouncing of any e-mail or malfunctioning of the mobile phone number given by the candidate.

p) Candidates are also advised in their own interest to keep checking their email (inbox as well as spam folder) from time to time for updates related to the recruitment process.

q) Candidates are NOT required to submit hard copy of their application forms.

r) Candidates are requested to make sufficient number of passport size coloured photographs (identical to the one uploaded) and carry identity proof in original such as Voter Card, Driving License, Aadhar Card, PAN Card, Identity Card issued by University/ College etc. to the examination centre, failing which they shall not be allowed to appear for the examination. The photographs would be required at subsequent stages of recruitment process and pasting/providing a photograph different from the one uploaded my result in cancellation of candidature.

7. **EXAMINATION FEE**: ₹ 100/- (Rupees One Hundred only). Only male candidates belonging to General and OBC category are required to pay the fee. All SC/ST and female candidates are exempted from payment of examination fee.

7.1 **MODE OF PAYMENT**: The examination fee can be paid offline or online.

7.2 **OFFLINE PAYMENT** (Cash Deposit): In this option, the applicant will be required to take a printout of Challan form and deposit the fee in cash in any branch of State Bank of India **after a gap of one working day**. A counterfoil of this Challan would be given back to the candidate by the bank, indicating the transaction ID, which may be retained by the candidates.

7.3 **ONLINE PAYMENT**: The applicants having Internet Banking, ATM-Cum-Debit Card and Credit Card of State Bank of India or any other bank can pay the fees through 'SBI Collect' option. **The candidates would be required to provide their registration number during the process of online payment.**

Note 1: Those candidates who apply on the closing date (2.9.17) and opt for offline payment i.e. cash payment, can deposit the fees in any branch of SBI India on 4.9.17 and 5.9.17. **All such candidates are required to take the printout of challan before 2359 hrs on 02.9.17**. However, for all modes of online payment the last date for depositing the fees would be the closing date only.

Note 2: Fee once paid shall not be refunded under any circumstances.

Note 3: Verification of fees deposited by offline mode would be available on the application portal on T+2 basis while that for online mode would be available on T+1 basis.

Note 4: Fee paid by modes other than Cash deposit, Internet Banking or ATM-cum-Debit/Credit cards will **NOT** be accepted under any circumstances and the applications of such candidates will be rejected outright and payment made shall stand forfeited.

8: **CLOSING DATE**: **2.9.2017 (till 2359 hours).**

9. **GENERAL INSTRUCTIONS**:

(i)   The crucial date for determining the age limit, educational qualifications, certificates/testimonials, etc., shall be the closing date for receipt of applications from the candidates.

(ii)   Caste certificates would be accepted as per the govt's instructions in vogue.

(iii)   The date of birth as well as the name of the applicant will invariably be taken from the matriculation certificate issued by a recognized board. No other proof of date of birth and name shall be accepted.

(iv)   Certificates in support of qualifications must have been obtained on or before the closing date from recognized University /Institution.

(v)   Degree/Diploma etc. obtained through Open Universities/Distance education mode will not be accepted for the purpose of Educational Qualification unless it is recognized by Distance Education Council in terms of Ministry of Human Resource Development Notification No. 44, dated 01.03.1995 published in the Gazette of India dated 08.04.1995 for the relevant period when the candidate acquired the relevant qualification.

(vi)   Those candidates, who are yet to get their degree, if called for interview, would be required to submit a proof of passing the degree examination on or before the closing date. Such proof would not be entertained if issued after the closing date on ground of late conduct of examination, delay in declaration of result or any other ground whatsoever.

(vii)   Candidates must ensure before applying for the post that he/she is eligible for the post in terms of age, educational qualification etc. as laid down in this advertisement. If the information furnished by the candidate at the time of applying for the post is found to be incorrect at a later date, the candidate himself/herself will be solely responsible and his/her service is liable to be terminated at any time during his/her service.

(viii)   The admission of a candidate at various stages of examination (Tier-I, Tier-II and interview) will be purely provisional, subject to his/her satisfying the prescribed eligibility conditions. If on verification at any time before or after Tier-I or Tier-II or interview, it is found that a candidate does not fulfil any of the eligibility conditions or has provided any false information or submitted any fake documents, his/her candidature for the said examination shall be cancelled.

(ix)   Candidates are advised to furnish correct information regarding their age, educational qualification and caste/category (i.e. SC/ST/OBC) in the application form. **None of the copies of the certificates of age, educational qualifications and caste/category etc. (attested or otherwise) is required to be attached with the application form at initial stage**.

(x)   SC/ST/OBC candidates may fill up their respective category in the application form carefully. It is made clear that category once mentioned in the form shall **NOT** be changed in any circumstances. The candidate will have to produce the documentary evidence issued by the Competent Authority in support of his/her claim as and when asked for.

(xi)   Candidates claiming benefit of OBC Category should ensure that they belong to OBC Category as per the notification of the Central Government meant for appointment to the posts under the Government of India **(and not as per the notification of the State Government)** and **DO NOT** belong to the creamy layer. If any candidate qualifies in the

written test, he/she will have to produce the OBC certificate along with the undertaking in the proforma given at **Appendix-I** as and when asked for. The certificate in any other proforma will not be accepted in any case. In case the candidate fails to submit the certificate in the proforma **(Appendix I)** from the Competent Authority, his/her candidature for the post will be summarily rejected and no correspondence will be entertained in this regard.

(xii) Any change in category will **NOT** be entertained in future and the candidature of such candidate shall be cancelled.

(xiii) Candidates will be required to produce the original certificates/ testimonials when called for interview.

(xiv) Candidates already in Government service or working with PSUs/Autonomous Bodies should inform their Employer or obtain necessary permission, as the case may be, before applying for the said post. No Objection Certificate (NOC) from the Employer is required to be furnished at the time of Interview, if called for.

(xv) Candidates, who get employed in Govt. service/PSUs/Autonomous bodies after the closing date, would be required to bring NOC from their employer at the time of interview, if called for.

(xvi) Candidates who have appeared in the graduation or other equivalent examination and whose results have not been declared by the closing date are not eligible and as such they **NEED NOT** apply. The candidature of such candidates will **NOT** be entertained.

(xvii) Any correspondence with reference to the admission to the test will **NOT** be entertained.

(xviii) No TA or other expenses will be admissible to the candidates for appearing in the written examination/interview except to unemployed SC/ST candidates who will be reimbursed the fares as admissible under the Rules. No cash payment will be made at the time of test or interview.

(xix) Mobile Phones and other electronic gadgets are banned within the premises of the examination centres. The arrangement for safe keeping of valuable/costly items at the venues can not be assured. Possession of such equipments, even in switch off mode, during the exam will be considered as use of unfair means. Candidature of such candidates will be cancelled. Besides, they will be liable for further action as may be decided by this office.

(xx) Candidates should verify the particulars filled in the application form, online, carefully before submitting the same. After submission, **NO** change in any parameters will be allowed.

(xxi) Candidates are advised to keep ready the following documents in original along with their attested copies soon after the declaration of the result of written examination:

a) Matric/Higher Secondary School certificate or equivalent showing name and date of birth,

b) Higher Secondary (12th) certificate or equivalent

c) Degree or Provisional degree of graduation from a recognized university,

d) OBC certificate, if applicable, in prescribed proforma, as explained in para 9 (xi) above,

e) SC/ST certificate, if applicable,

f) NOC from the present employer, if applicable,

g) Sufficient number of photographs, identical to the one uploaded,&

h) Any other document/testimonial as deemed necessary by the candidate.

(xxiii) Canvassing in any manner and bringing outside influence shall make the candidature liable for rejection.

WARNING

It has been noticed that some unscrupulous elements are fraudulently inviting applications for various posts in the Intelligence Bureau. Such elements are also alluring the aspirants appearing in various written examinations conducted by IB for providing assistance during the examination and are even issuing fake appointment letters to some of the candidates. **THE PROSPECTIVE CANDIDATES/JOB ASPIRANTS ARE, THEREFORE, CAUTIONED NOT TO FALL PREY TO THE DESIGNS OF SUCH UNSCRUPULOUS ELEMENTS WHO TRY TO DUPE THE UNSUSPECTING ASPIRANTS/ CANDIDATES FOR THEIR PERSONAL GAIN.**

CANDIDATES ARE ADVISED TO APPLY THROUGH THE WEBSITE OF MHA ONLY I.E. WWW.MHA.NIC.IN.

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA.

This is to certify that ……………………, son of ………………….. of village ………………… District/Division ………………… in the ………………State …………… belongs to the …………………………… community which is recognized as a Backward Class under—

(i) Government of India, Ministry of Welfare, Resolution No.12011/68/93-BCC(C), dated the 10th September, 1993, published in the gazette of India, Extraordinary, Part-I, Section I, No.186, dated the 13th September, 1993.

(ii) Government of India, Ministry of Welfare, Resolution No.12011/9/94-BCC, dated the 19th October, 1994, published in the Gazette of India, Extraordinary, Part-I, Section I, No.163, dated the 20th October, 1994.

(iii) Government of India, Ministry of Welfare, Resolution No.12011/7/95-BCC, dated the 24th May, 1995, published in the Gazette of India, Extraordinary, Part-I, Section I, No.88, dated the 25th May, 1995.

(iv) Resolution No.12011/96/94-BCC dated 9th March, 1996.

(v) Government of India, Ministry of Welfare, Resolution No.12011/44/96-BCC, dated the 6th December, 1996, published in the Gazette of India, Extraordinary, Part-I, Section I, No.210, dated the 11th December, 1996.

(vi) Resolution No.12011/13/97-BCC dated 3rd December, 1997.

(vii) Resolution No.12011/99/94-BCC dated 11th December, 1997.

(viii) Resolution No. 12011/68/98-BCC dated 27th October, 1999.

(ix) Resolution No.12011/88/98-BCC dated 6th December, 1999.

(x) Resolution No.12011/36/99-BCC dated 4th April, 2000.

(xi) Resolution No.12011/44/99-BCC dated 21st September, 2000.

Shri ………………………….. and/or his family ordinarily reside(s) in the …………………. District/Division of the ……………. State. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel and Training, O.M. No.36012/22/93-Estt.(SCT), dated 8-9-1993, which is modified by DoP&T OM No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

District Magistrate, Deputy Commissioner etc.

SEAL

Dated:

N.B. (a) The term 'Ordinarily' used here will have the same meaning as in Section 20 of the Representation of the People's Act, 1950.

(b) The authorities competent to issue caste certificates are indicated below:-

(i) District Magistrate/Additional Magistrate/Collector / Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/First Class Stipendiary Magistrate/Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate / Extra Assistant Commissioner (not below the rank of First Class Stipendiary Magistrate).

(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/ Presidency Magistrate.

(iii) Revenue Officer not below the rank of Tehsildar; and

(iv) Sub-Divisional Officer of the area where the candidate and/or his family resides.

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Declaration/undertaking - for OBC Candidates only

I, _____ son/daughter of Shri _____ resident of village/town/city _____ district _____ State hereby declare that I belong to the _____ community which is recognised as a backward class by the Government of India for the purpose of reservation in services as per orders contained in Department of Personnel and Training Office Memorandum No.36012/22/93-Estt.(SCT), dated 8/9/1993. It is also declared that I do not belong to persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the above referred Office Memorandum, dated 8/9/1993, which is modified vide Department of Personnel and Training Office Memorandum No.36033/3/2004 Estt.(Res.) dated 9/3/2004.

Signature of the Candidate

Place:

Date:

Declaration/undertaking not signed by Candidate will be rejected

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