एअर इंडिया
AIR INDIA
A STAR ALLIANCE MEMBER

REQUIREMENT - EXPERIENCED AND TRAINEE CABIN CREW (ON FIXED TERM CONTRACTUAL ENGAGEMENT)

Air India Limited is looking for bright and energetic Indian Nationals with pleasing personality to be engaged as Male/Female Cabin Crew for its Northern Region, Delhi for the following vacancies on a fixed term contractual engagement basis, for period of five years and to maintain a wait list for future requirements:

DETAILS OF VACANCIES:

Gender	No. of vacancies				Total
	SC	ST	OBC	GEN	
Male	2	12	72	-	**86**
Female	-	-	124	85	**209**

The above vacancies would first be filled up with Experienced Cabin Crew and the residual vacancies would be filled by Trainee Cabin Crew.

The candidates are Strictly advised to mention any of the following categories while applying:

I. **Experienced Cabin Crew (Male/Female)**
II. **Trainee Cabin Crew unmarried (Male/Female)**

The reservation for above vacancies has been calculated in terms of guidelines issued on reservation of vacancies by the Government of India from time to time.

ELIGIBILITY CRITERIA (AS ON 2nd May, 2018): -

A. **AGE :** **1. EXPERIENCE CABIN CREW** {Between 18 and 35 Years}

2. TRAINEE CABIN CREW {Between 18 and 27 Years}

{Relaxable upto 5 years in case of SC/ST and 3 years in case of OBC}

B. MINIMUM EDUCATIONAL QUALIFICATION:

For Experienced Cabin Crew

10+2 from a Government recognized Board/ University

For Trainee Cabin Crew

Graduation

OR

10+2 and Three years degree/diploma in Hotel Management and Catering Technology or Travel & Tourism (Government recognized courses)

C. EXPERIENCE: (For Experienced Cabin Crew) :

Must be presently working as Cabin Crew in a scheduled airline with minimum **one year** of experience as Cabin Crew and having a valid SEP for Airbus or Boeing family aircraft, as on the date of application.

However, in case of candidates working in a foreign airline and meeting the other laid down parameters of eligibility criteria, in place of SEP, candidates may produce alternate documents.

D. PHYSICAL AND MEDICAL STANDARDS

1. **HEIGHT:**

   Male: Minimum **172 cms**
   Female: Minimum **160 cms**
   {Relaxation of 2.5 cms for SC/ST candidates & those from North East states & hilly states (Subject to Domicile/Caste proof}

2. **BMI: (Body Mass Index)**

   Male : Between **18 to 25**
   Female : Between 18 to 22
   (as specified in CAR issued by DGCA for Females).

   Formula for calculating BMI = **Weight in Kgs / Height in meters X Height in meters**

3. **Vision:**

   - Near Vision: N/5 in better eye and N/6 in worst eye.
   -Distant vision: 6/6 in one eye & 6/9 in another eye
   -Spectacles not allowed.
   -Contact lenses up to ± 2D permitted

Note: Please note that candidates, who have undergone Lasik surgery for correction of eyesight, will be considered provided they have undergone surgery prior to six months from the cut-off date of eligibility criteria.

4. **Colour Vision:** Normal on Ishihara/Tokyo Medical College (TMC) Chart.

5. **Speech:** Clear speech, no stammering, lisping. Command of the English language should be with clear understandable accent.

F. LANGUAGE: -Fluency in English and Hindi.

-Candidates having fluency in any Foreign Language of destination where Air India operates will be given preference.

SELECTION PROCESS

For Experienced Cabin Crew:

Candidates who fulfil the above eligibility criteria for the post of **Experienced Cabin Crew** will be required to register themselves online and eligible candidates would be required to appear for a **Preliminary Medical Examination** consisting of Height and BMI check at the Test Centre in the morning and those who are declared eligible on the Medical Parameters would be require to appear for a **Written Test to be held tentatively on 06th May, 2018**. The time and venue of exam centre will be intimated in due course.

For Trainee Cabin Crew

Candidates who fulfil the above eligibility criteria for the post of **Trainee Cabin Crew** will be required to apply online. Eligible candidates will be required to appear for **Preliminary Medical Examination** consisting of Height and BMI check followed by **Personality Assessment Round(PAR)** at the venue as decided by Air India Limited. PAR shall be conducted in phases and candidates who qualify the same will be required to appear for a Written Test.

NOTE: Selected Candidates should be ready to join at a short notice.

HOW TO APPLY

Interested candidates, who fulfill the above requirements, may apply **ONLINE (ONLY)**.

Candidates who wish to apply, are advised to log on to the **Career Page** of our **Website** **www.airindia.in** and fill in the Online Application Format.

Before applying ONLINE, please ensure that the candidate is ready with the following documents/ information:-

i) A valid e-mail ID

ii) A DIGITAL/SCANNED Passport-size Photograph (Size 10 KB to 35 KB ONLY) in JPG/JPEG format

iii) A **Medical Certificate from a MBBS Doctor** stating therein Height in Centimeters (Cms), Weight in Kilograms (Kgs) and Body Mass Index (BMI) Vision and Colour Vision. The details with regard to Physical Standards, Doctor's name & Registration Number of the Doctor will be required while filling the Online Application Form. Candidates will be required to bring the said Medical Certificate in original at the time of appearing for Selection Process. **A Format of Medical Certificate is also available on this Website for facilitation of the candidates.**

iv) Candidates using contact lenses will be required to bring a Certificate from an Ophthalmologist indicating therein the power of lenses as the same will be required while filling the Online Application Form. Candidates, who have undergone Lasik Surgery for correction of eyesight, will be required to bring a Certificate from an Ophthalmologist/supporting documents indicating therein the date on which, they have undergone lasik surgery as the same will be required while filling the Online Application Form. Such candidates will be required to bring the said Medical Certificate/s in original at the time of appearing for Selection Process.

v) A **non-refundable Demand Draft for Rs.1000/-** (Rupees One Thousand only) in favour of **AIR INDIA LIMITED, payable at Delhi. It may be noted that in case a candidate fails to meet the physical/medical parameters and declared Unfit on this account, the demand draft will not be returned.**

Candidates would be required to fill the details of Demand Draft on line and submit the same at the time of Selection Exercise (Not applicable for SC/ST candidates). The candidates are also required to bring duly signed print out of the application form alongwith one Passport Size photograph.

vi) **For SC/ST/OBC candidates only-** Caste Certificate details - such as date of issuance and issuing authority. (Candidates belonging to OBC categories must be in possession of caste certificate in the prescribed proforma issued by the appropriate authority for Central Government employment.)

Note: All correspondence would be made ONLINE with the candidates. Eligible candidates would be required to bring photocopies of testimonials in support of their Date of birth, Qualification, Experience, Caste and Medical Certificate(s) along with <u>Originals</u>. Candidates would also be required to bring Demand Draft (if applicable) & domicile proof (if claiming relaxation in height) at the time of appearing for selection exercise.

Candidates, who fulfill the above eligibility criteria and are employed in Government/Semi Government/Public Sector Undertakings, may also apply Online. Such candidates will be required to bring a **"No Objection Certificate"** from their employer at the time of appearing for selection exercise.

NOTE:

(1) Please note that the candidature of Cabin Crew presently working with any of the subsidiaries Companies of Air India Ltd will not be considered.

(2) No Physical Application will be entertained under any circumstances.

IMPORTANT DATES:

Start Date for submission of Online Application : 12th April, 2018

Last Date for submission of Online Application : 2nd May, 2018

Tentative Date of Written Test for Experienced Cabin Crew : 6th May, 2018

Dates of Preliminary Medical Examination & Written Test of Trainee Cabin Crew will be intimated in due course.

Candidates will be required to refer to Career page of our **Website: www.airindia.in** for latest Updates on selection process.

GENERAL CONDITIONS:

I) Online Application Forms of the candidate would be scrutinized and prima facie eligible candidates will be allowed to appear for further process. **Please also note that the candidature is purely provisional and the candidates being allowed to appear for the process, does not in any way establish their eligibility for the post. If on screening of their applications/document(s), it is found that they do not possess the laid down qualification/experience/Physical Appearance/stipulated eligibility criteria, their candidature is liable to be rejected at any stage, without entering into any correspondence with the candidates in the matter.**

II) At the time of written test, candidates will be required to submit **two recent POST-CARD size FULL LENGTH photographs** (One-Front View and another-Side View) alongwith the printout of the application format. The dress code prescribed for these photographs is SAREE for Female candidates and Formal Attire for Male candidates.

III) Candidates belonging to OBC category, the category certificate should be in the prescribed format including the "Non-Creamy layer clause" **issued by the Competent Authority for employment under Government of India** and should be as per the Central list of OBC's published by the Govt. of India. Please also note that the validity of "Non-Creamy layer" Certificate should not be older than 6 (Six) months from the date of eligibility criteria.

IV) Candidates belonging to Scheduled Caste/Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to the Selection Centre on production of railway receipt/ticket, as per rules for appearing in written test only.

V) Candidates applying for Experienced Cabin Crew to note that in Pre- Written Test Medical Examination, if it is found that the candidate does not fulfill the medical

standards of the Company (including height & BMI) as prescribed for the post, he/she will not be permitted to appear for the Written Test.

VI) Candidates who present themselves without any of the supporting documents with regard to height, weight, BMI & vision, caste and domicile (if applicable) will not be allowed to appear for the Written Test.

VII) For further schedule of recruitment process which includes, Pre-Engagement Medical Examination, issuance of engagement letter, Pre- engagement formalities, execution of necessary service agreement, training etc, only selected candidates will be informed by e-mail and/or telephonically. Selected candidates may be required to join the Company at a short notice.

VIII) Though candidates are required to bring with them a Medical Certificate from a registered Medical Practitioner stating therein their Height, Weight, BMI, Vision & Colour Vision and those using contact lenses a certificate from an Ophthalmologist giving power of lenses and date of Lasik surgery (if applicable) at the time of Selection Process. Any subsequent height, BMI & vision check carried out by the Medical Doctor of the Company will however be treated as final and binding.

IX) **Training:** Selected candidates will be imparted training at any place decided by the Company and will be required to obtain necessary DGCA approval on Air India Ltd's fleet as decided by the Management from time to time.

X) **Bank Guarantee & Security Deposit: Selected candidates, before joining training will be** required to submit a Bank Guarantee from a Nationalized Bank in favour of Air India Limited for an amount of Rs. 1,05,000/- (Rs. One Lakh Five Thousand only) for a period of 05 years. In addition, candidates will also be required to deposit an amount of Rs.15,000/- (Rupees Fifteen Thousand only) in Cash/ Demand Draft as Security Deposit towards Uniform/ Training Material etc. for a period of 05 years. In case, the candidate leaves the Company or his/her services are terminated for any reason, the Bank Guarantee shall be invoked and the Security Deposit will be forfeited by Air India Limited. In case of completion of 05 years Fixed Term Contract successfully, the said Bank Guarantee will be released by Air India Limited and the amount of Security Deposit will be refunded to candidates. No interest will however, be payable on the Security Deposit.

XI) **Period of Fixed Term Contractual Engagement:** Candidates will be engaged on a Fixed Term contract initially for a period of five years, which is extendable subject to performance of the candidate and the Company's requirement.

XII) **Emoluments:** During the period of training, the candidates will be given a stipend of Rs.15,000/- per month.

- After successful completion of the training, during the first year of the engagement candidates will draw monthly salary and allowances of Rs. 18,400/- (Rupees Eighteen thousand Four Hundred only) (including Company contribution towards Provident Fund).

- In addition to the above the candidates will be eligible for payment of approximately Rs. 21,125/- as Flying Allowance at 70 hours of flying, however the exact amount will vary based on the actual hours flown.
- For 30 hours of layover on international flying, Layover Allowance will be paid @$100. The same will be $ 140 for ULR Flights.
- International QTA will be approximately Rs.3000/-.
- The Domestic Stopover will be Rs. 500/-.
- Standby Allowance of Rs. 300/- per Standby Duty at the Airport.
- The number of hours flown in a month and International Layovers may vary from time to time and depends on operation of domestic/ International Flights on Type of Aircraft from the station of posting.

XIII) During the course or after completion or during extended term of fixed term engagement, the candidate will not claim for permanent absorption in the Company.

XIV) The candidates will also be eligible for payment of gratuity as per Payment of Gratuity Act.

XV) Canvassing in any form will disqualify the candidature of the applicant.

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